



Headteacher: Mrs L Ayling BA (Hons) NPQH

March 2018

Dear Parent/Carer

Year 7 Progress Evening - Thursday 3 May 2018

Your daughter has very kindly volunteered to help with the Year 7 Progress Evening on **Thursday 3 May** from **15:30pm to 19.00pm**.

Please return the reply slip to me by **Friday 27 April** and if you have any questions please do not hesitate to contact me via the school office.

Yours faithfully

Ms J Kelly
Student Leadership

Reply slip: To be returned to Ms Kelly by Friday 27 April

Year 7 Progress Evening - Thursday 3 May 2018

Student Name: _____ Form: _____

I give permission for my daughter to help with the Year 8 Progress Evening on **Thursday 3 May**. She will remain in school from **15:30pm until 19.00pm**.

Tick as appropriate:

- I give permission for my daughter to make her own way home from school.
- I will arrange for my daughter to be collected from the main school entrance.

Parent/Carer to sign: _____ Date: _____

By signing this letter, I am confirming that I have parental responsibility for the child named.