



Headteacher: Mrs L Ayling BA (Hons) NPQH

April 2018

Dear Parent

University of Liverpool, Young Medics: Friday 27 April 2018 & Saturday 28 April 2018

As you are aware the first Young Medics event will be taking place on **Friday 27 April & Saturday 28 April**. I am writing to confirm transport arrangements for the activity and would be grateful if you could sign the attached consent forms and return to me at school.

Four students have been accepted onto the programme and they will be travelling together in a taxi provided by Liverpool University. A member of Prenton staff **will not be accompanying** the group but I can assure you that both the university and school have carried out stringent risk assessments to ensure the safety of your daughter on the day. The taxi drivers have been DBS checked and the university have used the company for many years without any problems arising.

Friday 27 April - The group will come to school at the usual time and leave school at **9.15am**. Staff will escort the students to the taxi, ensuring seatbelts are worn. The students will return by **6.00pm**. Please note, the school will be closed at this time and if there are any issues please contact **Emily Walsh on 07920 871 583**, who in turn will contact school staff. Lunch and dinner will be provided.

Saturday 28 April – If your daughter is unable to attend, please advise Emily Walsh at the University at the earliest opportunity. The group will meet outside school at **9.00am**. In the absence of school staff, parents should escort their daughter to the taxi, ensuring seatbelts are worn. Should a student not arrive on time, please contact Emily Walsh on the above number for guidance. If only 1 student is in attendance, we do not recommend the student travels alone, and guidance should be sought from Emily Walsh at the University. The students will return at **3.00pm**. As school will be closed, if there are any issues please contact Emily Walsh, who in turn will contact school staff. Lunch will be provided.

This is a great opportunity and one from which I am sure your daughter will benefit. Please complete the attached forms and return to the school by **Thursday 26 April** to secure a place for your daughter.

Yours faithfully

Ms C Craven
Year 10 Progress Leader

PARENT/CARER CONSENT FORM FOR EDUCATIONAL VISITS

REPLY SLIP – (Please return by Thursday 26 April)

Visit to: Young Medics, The University of Liverpool

Date: Friday 27 April 9.15am – 6.00pm and Saturday 28 April 9.00am – 3.00pm

I agree to my daughter _____ of Form _____ taking part in the above mentioned visit and having read the information sheet agree to her participation to any of the activities described. I acknowledge the need for obedience and responsible behaviour on her part.

I understand that the University staff member in charge of the party will be acting in loco parentis and in the event of an accident I agree to my daughter receiving emergency medical treatment, which might include the use of anaesthetic and blood transfusions, as considered necessary by the medical authorities present.

I understand that Prenton High School for Girls is insured in respect of its legal liabilities only and that there is no Personal Accident, or other cover, unless I have been advised specifically by the organiser.

I understand that the trip returns outside of school hours, therefore I am responsible for my daughter thereafter and that should any issues or concerns arise I will contact Emily Walsh (Liverpool University) on the number provided to me.

Accidents may therefore arise for which Prenton High School for Girls is not responsible. Parents/Carers may wish to obtain suitable insurance to cover such eventualities.

Parent/Carer sign: _____ **Print:** _____

Student's Name: _____ **Form:** _____

Date: _____

Contact Telephone No: _____

By signing this letter, I am confirming that I have parental responsibility for the child named.

PLEASE ENSURE THAT YOUR DAUGHTER BRINGS WITH HER ANY RELEVANT MEDICAL INFORMATION AND CONTACT NUMBERS

PRIVATE CAR FORM

Parental Consent Form for a Student to be Transported in Another Adult's Vehicle

There may be occasions when your child could be transported in the car of another adult associated with the school.

The conditions under which other adults agree to provide use of their car are as follows:

They:

- confirm they are willing to use their own vehicle for transporting students on Educational Visits
- accept responsibility for maintaining appropriate insurance cover and have checked with their insurance company that students carried voluntarily are insured.
- have a current clean, valid driving licence
- shall ensure the vehicle is roadworthy in all respects
- shall ensure all passengers wear correctly fastened seat belts
- shall at no time transport a single student, other than their own child, as part of any journey (this section does not apply to any 17/18/19-year-old student transporting their peers)
- agree to the terms and conditions outlined in this declaration and will operate within them
- have never been interviewed, cautioned or convicted of any offence that would render them unsuitable to work with young people
- shall at no time transport a student or students while they are under the influence of alcohol or drugs.

I give permission for my daughter/ward to be transported in the car of another adult within the requirements explained to me.

Signed:

Date:

Name and address:

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By signing this letter, I am confirming that I have parental responsibility for the child named.