



Headteacher: Mrs L Ayling BA (Hons) NPQH

February 2018

Dear Parents/Carers

Year 9 Progress Evening – Thursday 15 March 2018

I would like to invite you to the Year 9 Progress Evening which will take place on **Thursday 15 March between 16.30pm – 19.00pm**. The evening will be an opportunity for you to discuss your daughter's progress, option choices and GCSE prospects with her subject teachers. This will be the last opportunity that you will have to meet with subject staff prior to the submission of option choices; therefore, it is essential that you attend.

On return of the attached reply slip your daughter will be issued with an appointment card. She will take this to her subject teachers who will indicate which 5-minute time slot they will be available to meet with you.

I am able to offer additional appointments during the evening if you have any concerns that you feel cannot be addressed with your daughter's Form Tutor. If you would like to arrange an additional appointment then please indicate on the slip below, along with a time that would be most suitable; this appointment is not guaranteed but I will try to accommodate whenever possible. You may also like to contact me by email: hockenhulle@prentonhighschool.co.uk.

Please return the reply slip by **Monday 5 March** at the latest.

We do hope you can join us on **Thursday 15 March** and look forward to welcoming you to the school.

Yours faithfully

Miss E Hockenhull
Year 9 Progress Leader

REPLY SLIP – Please return to the form tutor no later than Monday 5 March

YEAR 9 PROGRESS EVENING Thursday 15 March 2018

Student's Name: _____ Form: _____

I/We will be able to attend **I/We will be unable to attend**

I/We require an appointment with Miss Hockenhull **Preferred Time** _____

Parent/Carer: _____ Date: _____

Contact No: _____ Email: _____

By signing this letter, I am confirming that I have parental responsibility for the child named.