



Admission Policy

2018/2019

ADMISSION POLICY

Prenton High School for Girls is an established, highly respected Academy. It is an 11-16 all ability comprehensive school serving the local and wider community and welcomes applications from both within and outside the Wirral area. The school does not have an aptitude test for prospective pupils and the school is fully inclusive.

Admission Number

The admission number for the school is 158 per year group. Students will be admitted into our school up to this number.

Admission Criteria for Year 7

As an Academy the Governing Body is the Admissions Authority and as such is responsible for the decisions on admission to the school.

Our admission procedure is co-ordinated by the Local Authority in accordance with the Wirral Coordinated Admissions Scheme and all deadlines within the scheme should be adhered to.

We recommend that prospective parents and carers refer to the following Local Authority publications, available online at www.wirral.gov.uk/admissions, which provide a timetable for admissions to secondary schools together with any additional information relevant to admissions:

- Secondary Education in Wirral
- Admissions Policies for Secondary Schools

Applications will be dealt with in order according to the following criteria:

- a. Children who are in care or formerly in care of the Local Authority as defined by the Schools Admission Code.
- b. Children of staff at the school. Priority will be given where the student is the daughter of a member of staff who has been employed by the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
- c. Children who have a valid medical reason for a specific placement. You must give details on the preference form and this may be checked by a medical officer of the health authority. A letter of support from a senior healthcare professional (e.g. Doctor, Social Worker or Psychologist) is essential as evidence when you submit your preference form, if admittance to the school is to be made under the criterion. You need to make it clear why only this school is appropriate for your child's medical needs.
- d. Pupils who have a sister (including half or step sisters living in the same household) on roll at the school when the pupil starts school and is of statutory school age.
- e. We will then take into account where the child lives. Priority will be given to those children who live nearest to the school. A computer mapping system, based on Ordnance Survey maps, to measure

distances from your home to the school gate nearest to your child's home, using the shortest road route unless it is possible to use a footpath which is considered a safe walking route.

- f. Where the final place is offered to one twin or multiple births, all the multiples will be admitted, even if this means going over the Published Admissions number.

Withdrawal of Offers

Any offer of a place may be withdrawn if it is discovered that misleading information has been provided in order to secure an offer e.g. place of residence or in relation to sibling connections.

Late Application

Late applications will be dealt with in accordance with the arrangements applied by Wirral Borough Council

Applications received outside the normal admission round, will be offered a place at the school if places are available.

Allocation of Places and Appeals

Places will be offered in accordance with the arrangements applied by Wirral Borough Council until the school's admission number has been reached. If places become available after the initial allocation, the Local Authority will offer the places to children on the re-allocation list following the same criteria as stated above. Your position on the re-allocation list can be sought from the Local Authority. If an application has been turned down, parents can show continued interest in the school by returning the slip attached to their letter or appealing to an Independent Appeals Panel. Parents should contact Wallasey Town Hall (Parental Appeals) for the necessary paperwork.

Admissions during the Academic Year

In year requests will be considered by the Governing Body but will initially be co-ordinated by the Local Authority. Any decisions with respect to admissions are made with reference to the same criteria as for Year 7 placements.