



Headteacher: Mrs L Ayling BA (Hons) NPQH

December 2017

Dear Parent/Carer

Awards' Evening – Thursday 7 December 2017

We are holding our Annual Awards' Evening to celebrate the achievements of Key Stage 4 students on **Thursday 7 December 2017**. Your daughter has been asked to perform as part of the choir at this important and prestigious event.

The event starts at **19:00pm** but we ask that performers arrive at **18.30pm** in order to rehearse and to greet guests for the evening with music.

As an ambassador of the school, your daughter is expected to be in full school uniform (including black tights) and to adhere fully to the school expectations regarding make-up and jewellery etc.

All students must sign out before leaving the premises. The choir are performing at the beginning of the Awards' Evening evening and will be dismissed at **19.15pm**, at which point they can be collected.

If you are willing to allow you daughter to participate I would be grateful if you could return the reply slip below to Mrs Burns by **Wednesday 6 December** at the latest.

Thank you for your continued support.

Yours faithfully

Mrs C. Burns
Subject Leader | Music

AWARDS' EVENING – Choir/Performers

Name: _____ Form: _____

I give permission for my daughter to perform solo or in the Choir on **Thursday 7 December from 18.30pm until 19.15pm.**

Tick as appropriate:

- I give permission for my daughter to make her own way home.
- I will arrange for my daughter to be collected.

Parent/Carer to sign: _____ Date: _____

By signing this letter, I am confirming that I have parental responsibility for the child named.