



Headteacher: Mrs L Ayling BA (Hons) NPQH

October 2017

Dear Parent/Carer

Educational Visit
KS4 Geography Tour to Bay of Naples, Italy
Friday 16 February 2018 – Monday 19 February 2018

You may be aware that the UK government levies a tax of **£13** known as *Air Passenger Duty* on all passengers over the age of sixteen flying from UK airports. As your daughter will be sixteen years old at the time of our departure to the Bay of Naples the tour company has added this to the cost of the excursion.

This amount can be paid either in person at our finance office or by our online payment facility, ParentMail. **The deadline for payment is Monday 13 November.** The final payment for the trip is also due on this date.

If there are any issues relating to payments it is essential that you contact the school straight away. Non-payment will result in your daughter being unable to join us on the trip and cancellation charges levied by the tour operator will apply.

Yours faithfully

Daniel Major
Subject leader for Humanities